

## SUTTON POLICE DEPARTMENT BUILDING COMMITTEE

Regular Scheduled Meeting held May 31, 2017

Located at Town Hall Meeting Room

PRESENT: Chief Dennis Towle, Gerry Creiger, Stephen LeClaire, Timothy Harrison, Jesse Limanek, Wayne Junnila, Paul Maynard

ABSENT: James Smith, Wendy Mead

GUESTS: Jeff McElravy & Matt Salad (Tecton Architects), Neil Joyce (CMS)

Meeting called to order at 7:00 pm by Timothy Harrison

1. As the minutes for the May 24, 2017 meeting were not ready, this item was passed on until the next scheduled meeting.
2. Jeffrey McElravy used a PDF with the site plan to provide information about the location of the antenna tower. He discussed his conversations with CyberComm to choose a location on the site and he reviewed the pros and cons of several options and the various issues and costs associated with each location. Additionally, an antenna tower to be located at Pigeon Hill was further discussed. For purposes of presentation to the Planning Board, a location was selected at the rear of the building with the Pigeon Hill option being "Plan B".
3. The Committee along with Jeff, Matt and Neil discussed the selections of the add alternates to the original plans for the police station.
4. Chief Towle made a motion to identify three alternates, second by Jesse Limanek, vote passed 7-0-0, as follows:
  1. One sally port and maintenance garage
  2. Two sally ports and maintenance garage
  3. Solar panels
5. Tim Harrison reviewed the process for payment of bills.
6. Neil Joyce reviewed the bid process and noted that the lowest bid must be accepted as long as the bidder was "responsible and responsive".
7. A General Contractor Bid Review Sub-Committee was formed and includes Chief Towle, Jesse Limanek and Paul Maynard.
8. The next regularly scheduled meeting will be Wed., June 7, 2017 @7:00 pm.
9. Paul Maynard made a motion to adjourn @ 8:13, second by Jesse Limanek, vote passed 7-0-0.

Respectfully Submitted,

Gerry Creiger,

Clerk